



Lake Norman Charter Board Meeting Minutes

**Open Meeting Minutes**

January 5, 2017

General Meeting

Attending: Kevin Lambert, Steve Jones, Anna Blackwelder, Ricky Jones, Thomas McElroy, Cynthia Bush, Sherry Latten, Kyle Burkey, Rick Buckler, Shannon Stein - Superintendent

Meeting called to order during governance meeting. General meeting began at 7:05 pm.

***Motion to approve the December minutes by Cynthia Bush, Rick Buckler seconds, motion carries***

**I. Support Organization**

- A. PTO: The PTO collected enough money for each teacher to receive a gift card to their favorite store. The middle school received \$75 gift cards and the high school received \$65 gift cards and an LNCharter mug. They are looking to update the PTO section on the new website including a place for spirit wear. They are currently in the process of placing the order for next year school's agendas. The cookie walk and luncheon were a success, and they are actively looking for a PTO president for the elementary school. The next PTO meeting is this Monday.
- B. Athletic Boosters: Basketball is having a good year. Due to the weather tomorrow, the game time has been moved up. If the weather begins to get worse, the game will be cancelled. Their next meeting is later this month and it has a lot on the agenda.

**II. Superintendent's Report**

- A. Lottery Update
  - i. As of January 2<sup>nd</sup> 3,780 (roughly 1400 for the elementary) applications for the following spots:
    - 1. 100 – Kindergarten 1<sup>st</sup> and 2<sup>nd</sup>
    - 2. 200 – 5<sup>th</sup> Grade
    - 3. Looking at about 600 spots to fill
- B. Drama Flyer – presentation at Elevation Church as a fundraiser
- C. Inclement Weather – a reminder was sent out yesterday about inclement weather and how everyone will be notified. The first snow day will be a snow day and then it will go to an E-Learning day
- D. New Website – Sara and Marie put a lot of time to make this site look nicer and right now it is just a learning curve for our families to figure out the new site

### **III. Finance Update**

- A. Potter & Company Present Findings (Sam Leader & Eric Smith)  
Independent Auditor's Report – external auditors from Potter & Company reported their findings around the 2015-2016 school year financial statements and LNC's internal controls. We have received an unqualified audit opinion.
- B. Finance Committee: Exploring potential alternative toward financing LNC debt. Will be speaking with our current lender and other financial institutions to determine what is the best instrument to address both current and future needs for the school.

### **IV. Old Business**

- A. Strategic Planning Committees
  - i. Global Diversity and Inclusion – Working on the curriculum for later this year for the staff
  - ii. College Counseling – Yesterday was the annual Welcome Back Alumni lunch and panel. About 56 alumni came and they are considering including the juniors next year to listen to the alumni panel, and students from a variety of colleges attended
  - iii. Technology – Discussed in New Business
  - iv. Elementary School Update – The new playground has been ordered and will be set up this summer. Michelle is currently setting up interviews for 22 spots, there is a lot of diversity amongst the candidates in terms of race but not gender. As of now there are 84 interviews. Ms. Holland has made an effort to reach out to several connections at the collegiate level to try to solicit a wider pool of applicants. She also noted that the information that she received from the connections was that this was not unusual due to the positions being at the elementary level.
    - a) Elementary School Grounds – The site work is about 90% complete, sewer permit was issued, ready for the pipeline installation, modular units have been ordered, fields have been graded, DOT is the challenge since it lost the paperwork from November, they have come back with more questions and we have resubmitted and waiting for an approval tomorrow morning, off site road permits are going to be a challenge moving forward
  - v. Knight's Fund – we hit the 6 figures mark over the holidays; some of this money will be assigned for professional development, the outdoor classroom, and athletic fields.
- B. Policy and Procedure Review Update – gone over 10 of the 50 policies, Anna highlighted what she thought was important and sent it to her group for suggestions.

**V. New Business**

**A. Technology Update**

- i. The pilot has ended and from the focus groups and surveys, the middle school will be using iPads and the high school will be using PCs. The high school & elementary will have an iPad cart to use.
- ii. MacBooks were considered but it was cost prohibitive to go in this direction.
- iii. They purchased a new protective case for the iPads, but they do not come with keyboards. The protection of the iPad is more of a concern than the keyboard. There will be classroom set of keyboards for teacher use. A Bluetooth keyboard will be offered as an option for purchase.
- iv. They are looking at the difference between renting and owning before they come to the board with a final approval.

**B. Athletic Eligibility**

- i. A committee was formed to look at the eligibility for clubs and sports. The committee agreed to keep the 2.5 GPA and no F's but have grades be checked each semester rather than quarterly.

***Thom McElroy motions to approve the new Athletic Eligibility requirement; Ricky Jones seconds; motion carries.***

***Motion to adjourn by Cynthia Bush, seconded by Tom McElroy, motion carried and meeting adjourned at 8:10 PM***